*Please complete & submit to* [*reddoor@nmt.org.nz*](mailto:reddoor@nmt.org.nz)*, and we will contact you within 3 business days to arrange hire.*

Contact Information

|  |  |
| --- | --- |
| Company | Click or tap here to enter text. |
| Contact Name | Click or tap here to enter text. |
| Address | Click or tap here to enter text. |
| Phone | Click or tap here to enter text. |
| Email | Click or tap here to enter text. |

Event Information

|  |  |
| --- | --- |
| Event Name | Click or tap here to enter text. |
| Type of Event | Choose an item. |
| Event Dates | Click or tap here to enter text. |
| Rooms Required | Auditorium  Green Room  Sewing Room (second dressing room)  Foyer  Full Venue Hire |

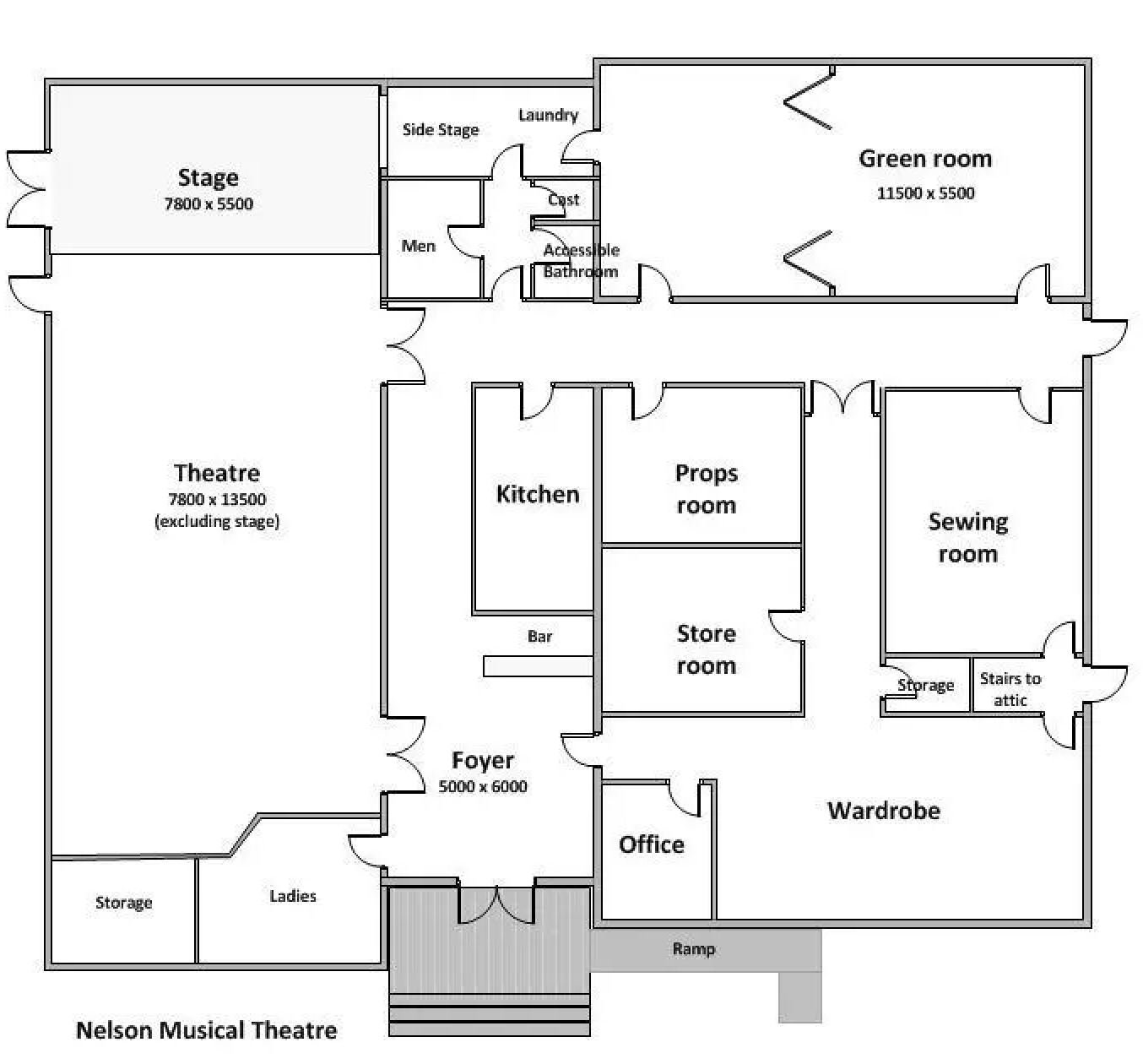
Technical Needs

|  |  |
| --- | --- |
| A/V Requirements | Lighting  Sound  Projection *(additional costs apply)* |
| Are you planning on using the House Lighting Rig? | Yes  No *(please attach a lighting plan)* |
| Please list any technical equipment being packed in. | Click or tap here to enter text. |

Venue Staff Requirements

|  |  |
| --- | --- |
| Do you require a House Tech? | Yes *($35 p/h)*  No *(one shall be provided for pack in & out, depending on needs)* |
| Do you require a Stage Manager? | Yes *($35 p/h)*  No |
| Do you require a Front of House Manager? | Yes *($35 p/h)*  No |

Site Plan

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